

Monthly Dashboard

Created by: _____ Last updated: _____

Department: _____

Process	Owner	Flag Status	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Production of final month-end accounts	A.n. Other	Green < weekday 7 Amber weekday 8-9 Red weekday 9	Red	Red	Amber									
Monthly 1-1s	T. Leader	Green < all member have 1-1 Amber 1-2 don't have 1-1s Red . 3+ don't have 1-1s	Amber	Green	Green									
New expense system	J. Brown	Green < project plan 100% on target Amber 1-3 missed Red > 3 missed												